



SKMT PROJEKT d.o.o. STATEMENT ON PROTECTION OF PERSONAL DATA

In the Company, personal data is handled in accordance with the applicable regulations and the Rules governing the protection of personal data in the Company, which regulate the processing of personal data, the procedures and measures for securing personal data and the control over its processing. With this statement, the Company shall determine the policy on collection, use and protection of personal data on the Company customers.

The Company's customers are natural and legal persons. The Company respects the user privacy and undertakes to safeguard the data obtained on its website or in direct contact in accordance with the regulations. In addition, it shall not transmit obtained personal data to third parties or use them for purposes other than those specified in this statement. The Company may disclose customer personal data only on a legal basis, in the case of an investigation or protection against the operation, which would be detrimental to the Company.

The customer (natural person) who submits (personal) data thus:

- Allows the Company to establish, collect, manage, use, process and store personal data of the customer in personal data filing systems;
- Permits the Company to carry out direct marketing activities;
- Declares that he/she is aware of the fact that he/she may at any time request the Company to cease using personal data for direct marketing purposes.

The Company undertakes to protect received personal data. In order to prevent unauthorized access to or disclosure of such data, maintain accuracy and integrity of the data and ensure its proper processing, the Company shall use appropriate technical and organizational procedures for the protection of personal data, governed by the Company's Rules and in accordance with the applicable regulations.

The Company shall process personal data of customers based on the law or concluded contract. The customer may prohibit the processing of his/her personal data and request its deletion at any time by sending the request to the e-mail address: vop@hotelcitymb.si. After the receipt of the prohibition to process customer personal data and the request for their deletion, the Company shall cease its activities and delete all personal data of the customer from its records.

The purposes of collecting, processing, storing and using legal and natural persons data are:

- The purpose of direct marketing;
- The purpose of providing marketing services;
- To obtain a loyalty card;
- To respond to the user's demand for certain services;
- To keep records of correspondence with the customer;
- The purpose of informing the customer about certain services.

The Company keeps customer personal data in both physical and computerised forms. The customer is aware of the fact that, in accordance with the applicable regulations, he/she has the right to inspect, copy, transcript, update, correct, block and delete personal data relating to him/her, unless this right is restricted by the applicable legislation.

In respect of the protection of personal data, the customers are free to contact on the E-mail address: vop@hotelcitymb.si.